
RESOLUTION NO. 25-38**A RESOLUTION AUTHORIZING THE CITY OF BOX ELDER OR THE AUTHORIZED REPRESENTATIVE THEREOF, TO SUSPEND LATE FEES AND WATER SHUT OFFS ON A CASE-BY-CASE BASIS**

WHEREAS, the shutdown of the federal government beginning on October 1, 2025, has furloughed thousands of federal workers, ceased payment to contractors, and impacted communities across the nation, impacting the financial stability of individuals and families within the City of Box Elder; and

WHEREAS, pursuant to Section 5.e of the Public Works section of the City of Box Elder's Master Fee Schedule and Chapter 42 of the City of Box Elder Municipal Code, the City of Box Elder currently charges a late fee of fifteen dollars (\$15) per month for utility bills which are not paid in full by the due date; and

WHEREAS, pursuant to Section 5.e of the Public Works section of the City of Box Elder's Master Fee Schedule and Chapter 42 of the City of Box Elder Municipal Code, the City of Box Elder currently charges an administrative service fee of one-hundred dollars (\$100) for those delinquent service accounts placed on the shut-off list; and

WHEREAS, pursuant to Chapter 42 of the City of Box Elder Municipal Code, the City of Box Elder Public Works Director is authorized and directed to enforce the provisions of water services within the city; and

WHEREAS, the City of Box Elder retains the authority to shut off water service to locations in the City due to failure to pay in a timely manner the utility bill for those services; and

WHEREAS, The Common Council of the City of Box Elder recognizes that it may be appropriate on a case-by-case basis for late fees and shut-off orders to be suspended during the period in which the federal government is shutdown.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Box Elder, that the Public Works Director, or the authorized representative thereof, may suspend late fees, administrative fees, and/or shut-off orders for individual municipal utility accounts on a case-by-case basis.

BE IT FURTHER RESOLVED, that the Public Works Director, or the authorized representative thereof, shall have the authority to request such information as that individual

deems appropriate for making the determination to suspend an individual late fee, administrative fee, or shut off order.


This resolution shall remain in effect until such time as it is amended or repealed and will be reviewed at each City Council meeting to follow.

PASSED, APPROVED AND ADOPTED this 4 day of November, 2025.

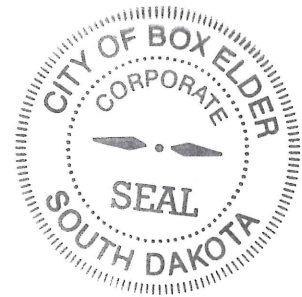
ATTEST:



Renee Baker, Finance Officer



Larry Larson, Mayor



ATTESTATION

I, Chaz Kokesh, the City Clerk of the City of Box Elder, South Dakota, do hereby attest and state the above resolution was published in the manner required by law and that all procedures required by the State of South Dakota law were complied with. This resolution shall become effective on December 2, 2025.



Chaz Kokesh, City Clerk